

CLEANING CHECK LIST

Clean from Top to Bottom Throughout Home...

- Wipe all ceiling fans, bulbs/fixtures.
- Replace any burnt out light bulbs, including oven/microwave.
- Remove any dust/cobwebs/mildew from ceilings, register vents, corners, walls.
- Wipe all blinds and shutters throughout.
- Clean all windows and their tracks.
- Clean all light switches and knobs.
- Clean all doors and their hardware (front and back).
- Clean all door jambs and door moldings, including the top of each door.
- Wipe down all baseboards and moldings.
- Lastly, vacuum/sweep all flooring well before having professionally cleaned.

Kitchen...

- Remove all personal items from cabinets, drawers, appliances, and pantry.
- Use a clean new cloth for each task in the kitchen.
- Vacuum all cabinets and drawers out, before wiping them out.
- Degrease and clean every cabinet door, front and back / top and bottom.
- Clean the refrigerator inside and out, including on top and under. Carefully remove all drawers and shelves to clean properly, dry and replace. (**Be mindful of water lines when moving refrigerator*)
- Clean the stove/oven inside and out, including the bottom drawer. (**Always remove all oven racks before using any self-cleaning mode*)
- Clean any microwave inside and out, including under and degreasing the vent filters.
- Clean the dishwasher, inside and out, wiping the full frame on all sides too.
- Make sure any sink disposal is clean, free of debris and working well.
- Clean and degrease all countertops, backsplash, on/under cabinets and walls.

Bathrooms...

- Remove all personal items from cabinets, drawers and closets.
- Use a clean new cloth for each task in the bathrooms.
- Clean all mirrors, leaving streak free
- Make sure all plumbing is working properly and free from hair and debris.
- Clean all sinks and faucets.
- Vacuum all cabinets and drawers out, before wiping them out.
- Clean every cabinet door, front and back / top and bottom.
- Clean all tubs, showers, tiles and grout and free of mildew or soap scum.
- Clean all glass/shower doors and their gaskets to assure it is spot free and free of mildew or soap scum.
- Sanitize each toilet inside and out, top to bottom. (Replace any broken or stained toilet seats or other parts as needed)
- Make sure all areas around the toilets are sanitized including nearby walls, baseboards, cabinets etc. (**HINT: use a black light if not sure you got everything*)

Exterior, if applicable...

- Mow, weed whack, and edge yard.
- Pull weeds and tidy flower beds.
- Trim shrubs.
- Test sprinkler system, adjust and replace any bad sprinklers.
- Clean walkways, patios, decks, garage(s) & driveway(s).
- Clean the front door and any other surfaces and fixtures needing it.
- Remove all trash and personal items from the property, not left at curb.